

Bylaws Reno Musicians Union Local 368 – Reno, NV

American Federation of Musicians (revised 06/19/2023)

Article 1. General

1.1. Title - This organization shall be known as “Musicians Local 368 – Reno, NV, American Federation of Musicians of the United States and Canada” hereinafter referred to as “Local 368.”

1.2. Definitions

1.2.1 “AFM” – The organization known as the American Federation of Musicians of the United States and Canada.

1.2.2 “AFM Bylaws” – The collections of rules adopted by the AFM to govern itself and all locals there under.

1.2.3 “Annual Payment” – A payment, in an amount approved by the Membership, received on or before the first day of a given Quarter (Q1, Q2, Q3, or Q4) to maintain that member in active status for the duration of that Quarter and the next three (3) consecutive Quarters only, constituting the period of one (1) Year.

1.2.4 “Business Agents” – A representative of Local 368 who may visit members at job sites, recruit new members, handle grievances or negotiations with employers, or otherwise represent the local in the field.

1.2.5 “Delegate” – A member of Local 368 who may attend AFM conventions and conferences. More than one Delegate may be allowed to attend per the terms set forth in the AFM Bylaws.

1.2.6 “Election Committee” – Three (3) members in good standing who are not candidates for any office, who shall be appointed by the President with the approval of the Executive Board.

1.2.7 “Full Member” – An individual who meets the requirements set forth in Article 3.

1.2.8 “Membership” – The collective individuals belonging to Local 368 as set forth in Article 3.

1.2.9 “Official Bulletin” – The regular periodic notice to the Membership issuing from the Executive Board, and delivered by the Secretary-Treasurer, intended to disseminate information regarding matters pertaining to the AFM, Local 368, and other relevant sources.

1.2.10 “Quarter” – One of the four periods of three consecutive months in a given year. The four periods are:

a) First Quarter (“Q1”) – the months of January, February, and March in a given year

b) Second Quarter (“Q2”) – the months of April, May, and June in a given year.

c) Third Quarter (“Q3”) – the months of July, August, and September.

d) Fourth Quarter (“Q4”) – the months of October, November, and December in a given year.

1.2.11 “Quarterly Payment” – A payment, in an amount approved by the Membership, received on or before the first day of a given Quarter (Q1, Q2, Q3, or Q4) to maintain that member in active status for the duration of that Quarter only.

1.2.12 “Scale Wage” – the established minimum acceptable wage for an engagement.

1.3. Purpose - The purpose of Local 368 shall be:

1.3.1 To unite the professional musicians within its jurisdiction who are eligible for membership without regard to race, religion, creed, color, national origin, age, or sex.

1.3.2 To organize the unorganized professional musicians in its jurisdiction and to provide services to such organized professional musicians.

1.4. Jurisdiction - The territorial jurisdiction of Local 368 shall consist of all the following regions:

1.4.1 These counties in the State of Nevada: Carson City, Churchill, Douglas, Elko (including the town of Jackpot), Esmeralda, Eureka, Humboldt, Lander, Lyon, Mineral, Nye, Pershing, Storey, Washoe, and White Pine.

1.4.2 Those portions of these counties in the State of California east of the Sierra Nevada Divide: El Dorado, Inyo, Mono, Nevada, and Placer. And, any additions, deletions, or changes which may be hereafter mandated by the AFM.

Article 2. Officers

2.1. President

2.1.1 It shall be the duty of the President to preside at all meetings of the Membership and of the Executive Board and to enforce the due observance of these Bylaws. She/He shall convene all regular and special meetings of the Membership and of the Executive Board and

decide all disputed points of order unless a two-thirds (2/3) majority of the votes cast dissent there from.

2.1.2 The President shall appoint all committees and shall be an ex officio member of all committees except the Election Committee.

2.1.3 The President shall vote only in case of a tie except on matters which are before the Membership and voted upon by secret ballot.

2.1.4 In the case where the Secretary/Treasurer office is unfilled, the President can assume those additional duties and responsibilities as outlined in Article 2.3

2.2. Vice-President

2.2.1 It shall be the duty of the Vice-President to perform the duties of the President in her/his absence.

2.2.2 In the event of the death, disability, resignation, or removal from office of the President, the Vice-President shall become the President.

2.3. Secretary-Treasurer

2.3.1 It shall be the duty of the Secretary-Treasurer to keep a faithful record of proceedings of meetings of the Membership and of the Executive Board, answer all communications, keep a true account of the Membership and issue notices for all meetings of the Membership and of the Executive Board.

2.3.2 The Secretary-Treasurer shall sign all checks, bills and agreements or orders of money together with either an Officer or Board Member of Local 368.

2.3.3 The Secretary-Treasurer shall keep an accurate account of all receipts and expenditures of Local 368 and shall present a detailed statement of all receipts and expenditures to the Executive Board at least quarterly.

2.3.4 The Secretary-Treasurer shall surrender all of the books of accounts to an independent public accountant to be chosen by the Executive Board for an annual examination.

2.3.5 At the expiration of her/his term of office, she/he shall deliver to the successor all monies, books, and records belonging to Local 368.

2.3.6 By virtue of election to office by secret ballot, the Secretary-Treasurer shall be the first (1st) Delegate to AFM conventions and conferences.

2.4. Executive Board

2.4.1 The Executive Board shall be composed of the President, Vice-President, Secretary-Treasurer, and three (3) members at-large.

2.4.2 The Executive Board shall hold no less than one (1) quarterly meeting and shall also meet on special call of the President. It shall have authority to set the exact hour and place of its meetings, except for those on special call of the President. A majority of members of the Executive Board constitutes a quorum.

2.4.3 The Executive Board shall exercise general supervision of the interest and affairs of Local 368 and its properties, pass upon all application for membership, approve all expenditures of Local 368 and direct the Secretary-Treasurer as to in what bank(s) or other financial institution(s) monies of Local 368 are to be deposited.

2.4.4 Except for the office of the President, the Executive Board shall have authority to fill any vacant office for the balance of the elected term of such office.

2.4.5 The Executive Board shall serve as the Board of Arbitration and Trial Boards as provided else where in these Bylaws.

2.4.6 The Executive Board shall have authority to appoint Business Agents as it deems necessary to visit places in the jurisdiction where musicians are performing and shall have authority to fix wages and expenses to be paid such Business Agents who shall report their activities as required by the Executive Board.

2.5. Delegate

2.5.1 Alternate delegates to such conventions and conferences shall be elected by the Membership via the procedure detailed in Article 4 of these Bylaws.

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2.5.3 If no alternate delegate is chosen at the election; the President, or a local 368 member appointed by the board, shall be the alternate Delegate to conventions and conferences of the AFM.

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2.6. Salaries and Remunerations

2.6.1 No officer shall receive any compensation for Executive Board meetings.

2.6.2 Compensation, wages, fringe benefits, terms of employment, and reimbursement for expenses for all officers and employees shall be as established by the Executive Board.

Article 3. Membership

3.1. All performers on musical instruments of any kind and vocalists, or other individuals who render musical services of any kind for pay are classed as professional musicians and are eligible for membership if they reside in the jurisdiction of Local 368, subject to the AFM Bylaws and jurisdiction.

3.2. Applicants for membership who are former members of Local 368 or any other AFM local or are currently members of any other AFM local are subject to appropriate provisions of the AFM Bylaws relating to affiliation as former, transfer, or traveling members.

3.3. Applicants for membership are required to complete the AFM-approved application form in the presence of the Secretary-Treasurer, or her/his designee, and deposit the required fees and dues for membership.

3.4. Regular Member

3.4.1 An applicant shall become a Regular Member of Local 368 upon approval of her/his application by a majority vote of the Executive Board.

3.4.2 An applicant having been approved by the Executive Board who is not currently a member of another local shall give the required oath of obligation to an appropriate official of Local 368 and shall attend an orientation meeting as per the AFM-approved application form.

3.5. Youth Member

3.5.1 Any person under the age of twenty-one (21) years shall be identified as a Youth Member.

3.5.2 Local 368 and AFM initiation fees waived for Youth Members.

3.5.3 All rights, benefits, and obligations of a Regular Member shall apply to a Youth Member.

3.5.4 Upon the twenty-first (21st) birthday of the Youth Member she/he shall become a Regular Member with no additional fees or dues.

3.5.5 Youth Members shall pay Regular Membership dues equal to those paid by active life-members

3.6. Student Member

3.6.1 Any Regular Member who is registered as a current student in an accredited school, college, or university may be identified as a Student Member.

3.6.2 Local 368 and AFM initiation fees shall be waived for Student Members.

3.6.3 All rights, benefits, and obligations of a Regular Member shall apply to a Student Member.

3.6.4 The Student Member will remain in that classification until they are no longer a student, at which time they will become a Regular Member or Youth Member, as determined by age, with no additional fees or dues.

3.7. Life Member

3.7.1 3.7.1 Any member of Local 368 who has been a Full Member in good standing of the A.F.M. for thirty-five (35) years and who has attained the age sixty-five (65) years shall be known as a Life Member.

3.7.2 Any member who qualifies as a Life Member and is verified by the Executive Board shall be granted a Life Member card.

3.7.3 Each Life Member of Local 368 shall be required to pay Local 368 regular periodic dues as provided by the AFM Bylaws.

3.8. Honorary Member

3.8.1 Eminent composers of instrumentalists, or any non-professional person, who, through an act or deed, has distinguished herself/himself for the benefit of Local 368 or the music profession, shall be eligible for honorary membership if recommended by the Executive Board to Local 368 at-large, and a unanimous vote then and there to the members present shall inscribe her/his name upon the roll of honor.

Article 4. Nominations and Elections

4.1. Nominations

4.1.1 Nominations for all Officers, Delegates to the Federation Conventions and Conferences of the AFM shall be opened and closed at the October meeting immediately preceding the elections every three (3) years.

4.1.2 At least fifteen (15) days prior to the nominations meeting, the Secretary-Treasurer shall distribute notice of such meeting to all members. The notice shall contain the date, time and place of the meeting and the positions subject to nominations. The notice of the

nomination meeting also should specify the date, time and place for the election.

4.1.3 The nominations meeting shall be held as called, regardless of any quorum requirement.

4.1.4 Any Full Member in good standing at the nominations meeting shall be entitled to nominate any eligible candidate of his/her choice. The nominee shall be present at the meeting or his/her nominator must present a written signed statement of acceptance of nomination from such nominee.

4.1.5 To be eligible for nomination a member must have been a member of the American Federation of Musicians in continuous good standing for at least one (1) year immediately preceding the election.

4.1.6

4.2. Elections

4.2.1 Election of all elective offices shall be held Three (3) years, at the headquarters of Local 368, in the month of December of the year that precedes the AFM Convention,

4.2.2 Election of Officers, Executive Board Members and second (2nd) Delegate shall be by Secret Ballot vote mailed to the Local 368 Membership.

4.2.3 Ballots

a) Names of the candidates shall be arranged on Ballots in alphabetical order for each of the following offices: President, Vice-President, Secretary-Treasurer (Delegate by virtue of office), three (3) Executive Board Members and second (2nd) Delegate.

b) In preparation of Ballots for any election of Local 368, immediately under the name of a candidate for reelection must appear the word "incumbent". The Secretary-Treasurer shall preserve election results for one year following the election.

4.2.4 Triennial elections shall be conducted by either:

- a) an Election Committee; or
- b) the American Arbitration Association or similarly accredited organization. Determination will be made by the Executive Board.

4.2.5 No sooner than forty-five (45) days nor later than thirty (30) days before the election, the Election Committee (or bonded representative of Local 368) shall distribute to each Full Member an official ballot with instructions and two

envelopes. One envelope shall be marked only with the word "BALLOT"; the other envelope shall be larger, shall be pre-addressed to the Election Committee at a Post Office Box to be secured by the Secretary-Treasurer; and shall have on its reverse, printed lines identified for the member to sign and give his/her address.

4.2.6 Writing of names of persons not nominated or listed on the Ballots is prohibited and will result in void vote for that office.

4.2.7 On election day the Election Committee (or bonded representative of Local 368) shall pick up all ballots returned to the Post Office Box, verify the validity of each from the list of Full Members in good standing and then open envelopes and tally votes, after which each representative shall sign the vote tally sheet(s) which the chairman shall give to the Secretary-Treasurer who shall publish results to the Full Member.

4.2.8 A plurality of votes cast shall elect a candidate to office.

4.2.9 Newly elected officers shall assume office at the first meeting in January of the Executive Board.

4.2.10 Any candidate dissatisfied with the count of election board shall have the right to a recount upon filing with the Secretary-Treasurer within five days of said count, a petition signed by ten members who voted at the election. Recount of all Ballots cast at said election shall be final for any office. If a recount petition is not presented to the Secretary-Treasurer within five days of said election then the count of the Election Committee shall be final.

4.2.11 If the election is uncontested and all nominated candidates agree, the presiding officer shall declare the nominees elected by acclamation.

4.2.12

Article 5. Meetings

Regular meetings of the Membership shall be held on quarterly or as needed basis; the date, time, and place shall be set by the Board President. Advance notice of the meetings shall be announced in the Official Bulletin, email or other special electronic announcement, of Local 368.

Regular Executive Board Meetings shall be convened quarterly at such other time as may be mutually agreed by the members of the Executive Board. Executive Board Meetings may be held electronically at the discretion of the Executive Board. Four (4) Executive Board members shall constitute a quorum of the Executive Board. A special Executive Board Meeting may be called at any

time by the President or by a majority of the Executive Board. The President shall vote only in the case of a tie at Executive Board Meetings.

5.1. Nine (9) members shall constitute a quorum for a General Meeting. A regular General Meeting shall be convened biannually during, April and October on a date and at a time determined by the Executive Board. Membership meetings may be held electronically at the discretion of the Executive Board or by the petition of twenty-five (25) members in good standing. Advance notice of the meetings shall be announced electronically in the Official Email Bulletin, or other special announcement, of Local 368. A membership meeting scheduled to be held electronically may be rescheduled to be held in-person by the petition of twenty-five (25) members in good standing..

5.2. A special General Meeting may be called at any time by the President or by the petition of twenty-five (25) members in good standing. Due Notice shall be given to the membership of any General Meeting. Only the subject matter stated in the notice shall be acted upon at any Special Meeting..

5.3. If, at any regular or special membership meeting a quorum is not achieved, the Executive Board shall have the authority to act upon any items on the agenda of such meeting subject to applicable provisions of the Labor-Management Reporting and Disclosure Act of 1959, as amended.

5.4. The conduct and procedures of all Executive Board, regular and special membership meetings shall be as set forth in Robert's Rules of Order.

Article 6. Fees, Dues and Assessments

6.1. Initiation fees, membership dues, work dues, and reinstatement fees, to become and remain a member in good standing, shall be as established by the Membership from time to time in compliance with applicable provisions of the Labor-Management Reporting and Disclosure Act of 1959, as amended.

6.2. Initiation Fee

6.2.1 The Initiation Fee together with the current quarter's dues (at a minimum), and the Local 368 and AFM initiation fees, when applicable, must accompany each application for membership.

6.3. Membership Dues

6.3.1 Membership Dues shall be payable in any number of Annual Payments or Quarterly Payments.

6.3.2 Membership Dues must be paid in consecutive Quarters in order maintain Full Member status.

6.4. Suspension

a) Any member whose membership dues remain unpaid for three (3) months from due date shall stand automatically suspended and shall be required to pay a Reinstatement Fee to resume membership to good standing.

6.5. Work Dues

6.5.1 All members are required to pay dues based on earnings at Scale Wages for all musical services performed in a percentage amount established elsewhere in these Bylaws. These dues, based on earnings, shall be known of Work Dues and shall be payable to the Secretary-Treasurer no later than the fifteenth (15th) day of the month following the month during which the services were performed. Member-leaders/contractors shall remit the total work dues deducted plus their own work dues to the Secretary-Treasurer no later than the fifteenth (15th) day of the month following the month during which the services were performed. Any member is subject to charges and appropriate disciplinary action for failure to comply with this article.

6.5.2 Work dues shall be three percent (3%) based on earnings at Scale Wage for all musical services performed.

6.5.3 Work dues shall be four percent (4%) based on earnings at Scale Wage, as set by the A.F.M., for all recording services performed in Local 368's jurisdiction.

6.6. Any Member whose regular membership dues remain unpaid one (1) year from the due date shall thereafter be required to re-affiliate under the same terms and conditions as a new member.

Article 7. Death Benefits

7.1. Any member in good standing is entitled to payment of the Death Benefit to her/his beneficiary upon her/his death, providing appropriate sections below are complied with. The Death Benefit of at least one-thousand dollars (\$1,000) may be fully insured by an insurance company or be self-insured by the Local Union. The amount and insurance company shall be determined by the Executive Board.

7.2. Proof of death of a member must be furnished to the Secretary-Treasurer by delivery to her/him of a certified copy of the Certificate of Death. Proof of death must be furnished to the Secretary-Treasurer within one year from the date of death.

7.3. There shall be no obligation to pay said Death Benefit unless notice is given and proof furnished herein above set forth.

7.4. All provisions of this section are conditions precedent to any obligation of the Local Union to pay said Death Benefit.

Article 8. Scale Wages

8.1. The minimum Scale Wages for engagements in the jurisdiction of the Local Union shall be established by the Membership from time to time at regular or special membership meetings.

8.2. The Secretary-Treasurer shall maintain and make available to all members a current list of all established Scale Wages.

8.3. The Executive Board shall have authority to establish Scale Wages for any type engagement for which a Scale Wage has not been previously established by the Membership, subject to approval at the next regular membership meeting.

8.4. No member shall perform or agree to perform an engagement for less than the applicable minimum Scale Wage established for such agreement.

Article 9. Duties of Members

9.1. It shall be a violation of these Bylaws for any member to:

9.1.1 act in any way detrimental to the interest, standards of objects of Local 368;

9.1.2 act in bad faith or deal unfairly with Local 368 or any of its members;

9.1.3 provide services as a leader or contractor, or to perform as a single on any engagement not covered by a collective bargaining agreement between Local 368 or the AFM and an employer, without filing a fully completed AFM approved form contract with the Secretary-Treasurer prior to commencing the engagement;

9.1.4 knowingly perform an engagement not covered by a collective bargaining agreement between Local 368 and an employer, or an AFM approved form contract;

9.1.5 perform or agree to perform an engagement for less than the minimum compensation established for such engagement by Local 368 or the AFM;

9.1.6 render services for organizations, establishments, or persons who have been placed on the International Defaulters List or the International Unfair List of the AFM;

9.1.7 work as an employee for an employer against whom Local 368 or the AFM is engaging in a lawful, primary strike or cross through or work behind a lawful, primary picket line established by Local 368 or the AFM;

9.1.8 fail to fulfill any commitment, written or verbal, to another member regarding an engagement, or to fail to comply with the industry standard of at least two (2) weeks written notice between the leader/contractor and side-person to terminate a steady engagement;

9.1.9 perform any engagement gratis without permission of the Executive Board.

Article 10. Claims, Rules of Practice, and Procedure

10.1. A claim is defined as any matter involving monies due, the interpretation of any dispute or other controversy arising out of or involving contracts or other alleged breaches thereof. The procedure prescribed below shall constitute the rules of practice and procedure for the arbitration of all claims, disputes, or controversies to the Executive Board of Local 368 for arbitration.

10.2. A member may file a claim with the Secretary-Treasurer versus another member for any amount resulting from failure to receive wages due, or for violation of a contract or agreement, or for the difference in the amount received by her/him than the amount established by Local 368 or the AFM for the services in question. A member may also file a claim with the Secretary-Treasurer for any of the reasons stated above versus a non-member employer or purchaser if such party agreed to submit claims to the Executive Board for arbitration.

10.3. A claim must be filed in writing with the Secretary-Treasurer within one (1) year of the occurrence from which the claim arose.

10.4. The Executive Board shall, at its earliest opportunity, offer written notice to the parties, allowing at twenty (20) days for them to prepare their cases, sit as a Board of Arbitration and conduct a full and fair hearing and render its decision.

10.5. All communications concerning claims shall be sent by the Secretary-Treasurer to parties by certified mail, return-receipt requested.

10.6. Any member failing to comply with the decision of the Board of Arbitration on a claim shall be subject to expulsion by the Board of Arbitration.

10.7. If a non-member employer or purchaser fails to comply with the decision of the Board of Arbitration on a claim, Local 368 may request the President of the AFM to place such party on the International Defaulter's List.

10.8. The decision of the Board of Arbitration in claims shall be final and binding upon the parties unless appealed to the International Executive Board as provided in the AFM Bylaws and/or the Rules of Practice and Procedures of such International Executive Board.

Article 11. Charges and Trials

11.1. A charge is defined as a matter arising out of any alleged violation of the Constitution, Bylaws, Wage List Rules and Regulations and/or orders of any Officers or the Executive Board or the AFM, or any alleged violations of any Federal, State, Local laws relation to the conduct of Labor Union, Union Officials and the Members.

11.2. The Executive Board shall have authority to hear and decide all charges against members and to impose appropriate fines or other disciplinary action.

11.3. No member shall be put on trial for any offense alleged by another member unless charges by such other member have been preferred in writing to the Secretary-Treasurer.

11.4. Charges must be preferred within one (1) year of the date of the occurrence from which such charges arose.

11.5. Notice of charges shall be given in writing to the charged member by the Secretary-Treasurer, the notice shall contain the following:

- 11.5.1 First: the nature of the offense;
- 11.5.2 Second: the provision(s) of these Bylaws at issue;
- 11.5.3 Third: the date, time and place of the alleged occurrence;
- 11.5.4 Fourth: sufficient facts to provide the charged member information to prepare his/her defense; and
- 11.5.5 Fifth: the date, time and place of hearing.

11.6. A member shall be given at least fifteen (15) days from the mailing of the notice of charges to prepare his/her defense for the hearing on such charges.

11.7. Any member shall be accorded a full and fair hearing before the Executive Board before any disciplinary action is taken. The charged member shall be allowed to present witnesses and may bring a representative of his/her choice to the hearing to speak on his/her behalf.

11.8. All communication concerning charges and disciplinary action therefrom shall be sent by the Secretary-Treasurer to the charged party by certified mail, return receipt requested.

11.9. Any member found guilty of charges shall be advised, in writing, by the Secretary-Treasurer of his right to appeal the decision of the Executive Board to the International Executive Board.

Article 12. Amendment Procedures

12.1. The Executive Board or any five (5) Full Members may present in writing a resolution to amend these Bylaws.

12.2. The Membership shall be notified via the Official Bulletin or by special mailing of the proposed amendment 30 days prior to the next general meeting of the Membership. This notification shall contain the proposed amendment and the date, time, and location of the meeting.

12.3. The proposed amendment signed by five (5) Full Members of the local shall be presented to the Executive Board at its next regular or special meeting. The Executive Board shall consider the merits of the resolution and make recommendations of the same. The Membership shall be notified of the proposed amendment 30 days prior to the next general membership meeting. This notification shall contain the proposed amendment and the date, time and location, of the meeting.

12.4. A resolution to amend these Bylaws is subject to a two-thirds (2/3) majority vote of those members voting for approval.

12.5. A resolution approved shall become effective immediately unless provided otherwise in the resolution.

Article 13. Removal of Officers

13.1. An officer of the local may be charged for misfeasance or malfeasance in office by action of a two-thirds majority of the Executive Board, or by a petition presented to the Secretary-Treasurer signed by ten percent (10%) of the Full Members in good standing of the local. If the Secretary-Treasurer is the charged party, the petition shall be presented to the President.

13.2. Charges versus an officer must be specific as to the alleged act(s) of misfeasance or malfeasance.

13.3. The charged officer shall be forwarded the specific charges in writing by the Secretary-Treasurer or President, as the case may be, within ten (10) days of the Executive Board's action, or filing of the petition.

13.4. The President, or the Vice-President if the President is the charged party, shall call a special membership meeting to try the charges, and shall mail written notice to all members in good standing advising of such meeting. The notice shall be mailed at least fifteen (15) days prior to the meeting and shall contain the date,

time and place of the meeting, and the specific allegation(s) versus the officer. The meeting shall not be held sooner than thirty (30) days from the charged officer being forwarded the written, specific charges.

13.5. The charged officer shall be afforded a full and fair hearing before the members assembled at the special meeting, following which if two-thirds (2/3) of the members voting by secret ballot find the officer guilty as charged, he/she shall stand removed from office and the vacancy shall be filled as provided elsewhere in these Bylaws.

Article 14. Authorities

14.1. These Bylaws are subject and subordinate to the AFM Bylaws and amendments thereto, and wherever

conflict or discrepancy appears between these Bylaws and the AFM Bylaws and amendments thereto, the latter shall prevail.

14.2. These Bylaws shall not be enforced in any manner in conflict with public law.

14.3. If any Article, Section, Subsection or portion thereof of these Bylaws should be held to be illegal, invalid or null and void by a court of competent jurisdiction, each and every other provision of these Bylaws shall remain in full force and effect.

14.4. The parliamentary authority for this local shall be Robert's Rules of Order.